

International Development Young Professionals Network NZ

OUR MISSION

To connect young professionals with a passion for international development and a desire to strengthen New Zealand's young professionals community through networking, education, service and professional development.

OUR MEMBERS

Anyone under age 40 and with a passion for international development. Membership is for those wanting to learn more about international development, whether you are studying, working in international development careers, or seeking a career.

Email us to join our mailing list and keep up with all the events: idyp.nz@gmail.com

OUR PURPOSE

Networking, Education, Service, Professional development and career skills, and Collaboration.

OUR STRUCTURE

We are actively seeking volunteers to serve on the board. Please express interest by emailing: idyp.nz@gmail.com

OPEN BOARD POSITIONS

Please express interest by emailing: idyp.nz@gmail.com

1. Position description for the VICE CHAIR:

- Works closely with the Chair and performs duties assigned by the Chair.
- Attends and assists at all meetings, presides at organization meetings in absence of Chair, and provides follow-up to organizational tasks.
- Performs Chair's duties in absence of Chair.
- Engages personal network of co-workers and friends about the group, and supports all group members as they engage their own networks about the Group.
- Personally meets with anyone interested in joining the Group, and personally welcomes all new Group members.
- Helps Chair manage financial matters pertaining to the Group.
- Attends all Group events and personally welcomes attendees.

2. Position description for the MEMBERSHIP CO-CHAIR:

- Answers all Group membership questions.
- Creates and maintains a list of group members.
- Engages personal network of co-workers and friends about the group, and supports all Group members as they engage their own networks about the Group.

3. Position description for COMMUNICATIONS & AWARENESS CO-CHAIR:

- Works to promote the Group and post relevant articles on Social Media.
- Works with the Chair, Vice-Chair, and Membership Co-Chair to create internal and external Group communications.
- Manages the marketing activities for events.
- Works closely with event Co-Chairs.
- Logs attendance and minutes at meetings.

4. Position description for the EVENTS CO-CHAIR:

- Responsible for planning and organizing group events.
- Regularly updates the Group on the event planning progress for an event at Group meetings.
- Organizes Group members to ask businesses for venue or in-kind donations for events.
- Manages financial matters pertaining to events.
- Maintains a financial history of events.
- Works with Communications & Awareness Co-Chair to market event.

5. Position description for the BUSINESS ENGAGEMENT CO-CHAIR:

- Develops and sustain relationships with local businesses.
- Identifies businesses in the area that could donate space or other in-kind donations for events.
- Represents Group at local businesses.
- Works with other Group members as they engage local businesses.

ALL BOARD MEMBERS should:

- Seek new members and work to maintain current membership.
- Be open to input, opinions and new ideas.
- Greet members at meetings and make them feel welcome.
- Make preparations for new leaders at end of the term, including reserving ample time for mentoring.
- Recognize fellow Group members for achievement and commitment.