

## Programme

9.30am Overview of aims, structure and objectives for the day (Josie)

9.40 What the HSWA Act requires in practice and what MFAT expect (Richard)

### 10.10 BREAK

10.25 **1<sup>st</sup> group exercise.**

- Break out into x4 groups
- Each group examines the same scenario with different variables (e.g. urban/isolated, different countries etc.)
- Discuss your assessment of the risk and how your organisation would manage it
- Note down key differences so these can be reported back to the wider group

11am Groups report back

11.30 **2<sup>nd</sup> group exercise.**

- Each group works on a different scenario
- Apply the risk matrix. Does it help to gain a common view of the level of risk? Where there are differences, what is the reasoning for this?
- Consider what controls you would apply. Use the checklist as a prompt. Note any key differences. Can they be justified based on differences in your work activities, or do you think consensus is required?

Midday Group report back

### 12.30pm LUNCH

1.15 **Plenary discussion.** Review existing tools and gaps identified from morning scenario discussions and identify common approaches.

- What are the risks/controls that cause the greatest concern
- What templates/tools do the group think will be useful

1.45 **3<sup>rd</sup> group exercise.** Agree minimum standards, general principles, and additional tools needed

- Break out into groups
- Is there common agreement?
- In what areas? For example security, remote work, disaster relief/support, travel by air, boat and vehicle.

### 2.15 BREAK

2.30 Continue in groups

3pm Groups report back

3.30 **Plenary discussion** Questions/feedback and next steps

4pm Consolidate and summarise (Richard and Josie)

4.30 **End**

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**Workshop facilitator - Richard Gibson**  
**Director and Risk Manager Business Leader**  
[IMPAC Services](#)

Richard is one of the founding directors of Impac and heads Impac's IT and operational risk services. He has over 25 years of experience in establishing safety systems and delivering safety training, and brings a wealth of knowledge from various industry sectors including energy, food manufacturing, forestry and government. His key areas of expertise are developing risk management frameworks, safety management systems and designing IT systems to back these up. He has assisted a number of organisations in both private and government sectors, including Z Energy, Contact Energy, Meridian Energy, Solid Energy, Auckland Airport, Ministry of Foreign Affairs, Wellington City Council, and the Department of Conservation.

Richard has a M.A (Hons) Endorsed in Occupational Psychology, B.A Psychology, and is a qualified NZQA Trainer and Assessor. He is a member of the NZ Society for Risk Management and NZISM (NZ Institute of Safety Management)

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